

MONSIGNOR SLADE CATHOLIC SCHOOL  
SERVICE HOURS PROGRAM LETTER FISCAL SCHOOL YEAR 2018-2019

Dear Parents,

Again this year, Monsignor Slade Catholic School will be offering the "Service Hours Program". It is a great way to become involved in your child's education. Each family is required to give twelve hours of service during the school year or pay additional \$300.00 tuition by December 31, 2018. Please consult the MSCS Parent & Student Handbook for the payment schedule if choosing to pay rather than perform service hours. Please remember that VIRTUS/STAND training is necessary for many areas of volunteering.

The students here at Slade profit greatly from your services. Classrooms benefit from parent aides, the sport programs are able to remain strong, and the school community realizes a greater participation in the fundraising activities, to name a few.

This sign-up sheet needs to be returned to the school by September 7, 2018. Events coded A take place in the first half of the school year, and the events coded B take place in the second half of the school year. All other activities are events which take place throughout the year. Be sure to note events that occur in the beginning of the school year on your calendar. We cannot guarantee that you will be able to work in your chosen area, but we will do our best to accommodate your requests. The earlier you return this sheet, the better your chances of getting the area you have requested. Workers will be chosen on a first-come, first-served basis. Please refer to the explanation sheet when selecting your area of interest because not all choices will complete your hours by themselves. If you have not been contacted within two weeks of an event, it is your responsibility to contact the proper chairperson listed in the Parent & Student Handbook. If your family does not return the Service Hours Program form, we will assume that you agree to pay the \$300.00 fee by December 31, 2018. After all forms have been returned, a list will be compiled for each individual event. You will receive a confirmation notice by late September indicating which events you signed up to work.

We encourage parents to contribute their service, and require that they complete their time by May 1, 2019. Any hours not completed by this date will be billed at the maximum rate of \$30 per hour for the delinquent hours. When parents participate in Service Hours activities, they are responsible to sign in and out. If a sign-in sheet cannot be located, be sure to ask the chairperson! Parents must take the initiative to complete their hours by the May 1 deadline.

Those parents who choose to send in the \$300.00 are asked to do so by December 31, 2018. Please indicate on the check that this is your Service Hours Program payment. Any payment not received by the December 31 deadline will increase according to the payment schedule in the Parent & Student Handbook.

**PLEASE COMPLETE BOTH SIDES OF THIS FORM AND RETURN BY SEPTEMBER 7, 2018.** Any questions should be directed to Mrs. Kathie Sullivan, Support Programs Coordinator, (410) 766-7130, ext. 104, or via e-mail at: k.sullivan@mssladeschool.com. Mailing address: M.S.C.S., Attn: Kathie Sullivan, 120 Dorsey Rd., Glen Burnie, MD 21061

**PLEASE CHECK ONE:**  I agree to give my twelve hours of service during the school year, and have read the explanation sheet.

I agree to pay the \$300.00 to the school by December 31, 2018.

**PRINT OR TYPE:** NAME OF PARENT/GUARDIAN \_\_\_\_\_

HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_

NAME(S) OF OLDEST CHILD IN SLADE: \_\_\_\_\_

SIGNATURE OF PARENT/GUARDIAN: \_\_\_\_\_

**SIGN-UP SHEET -----SERVICE HOURS PROGRAM ACTIVITIES-----2018-2019**

To simplify the sign-up procedure, you are asked to check your area of interest. Please take some time to read the Service Hours Explanation Sheet and decide what events or activities would best fit your schedule. Remember to spread your time evenly. Each Home and School Association event is coded with an (A) or (B) - (A) indicating an event which takes place in the first half of the school year, and (B) in the second half of the school year. The Service Hours Program Explanation Sheet will give further clarification on events without an (A) or (B) code.

If you have any special skills that you would like to offer to Slade in exchange for service hours (i.e. painter, plumber, carpenter, seamstress, professional baker, etc.), please list here: \_\_\_\_\_



**IN-SCHOOL SERVICE**

- \_\_\_\_\_ Advancement Committee\*\*
- \_\_\_\_\_ Aide in the Classroom\*\*
- \_\_\_\_\_ Club Volunteer\*\*
- \_\_\_\_\_ Hospitality Committee \*\*
- \_\_\_\_\_ Maintenance\*\*
- \_\_\_\_\_ Office Volunteer
- \_\_\_\_\_ Parent Cleaning Days
- \_\_\_\_\_ Uniform Exchange\*\*

**HOME AND SCHOOL ASSOCIATION ACTIVITIES**

- \_\_\_\_\_ Bags ‘N Bling Bingo (B)\*\*
- \_\_\_\_\_ Candy Sale (B)
- \_\_\_\_\_ Christmas at Slade (A)\*\*
- \_\_\_\_\_ Color Run (B)\*\*
- \_\_\_\_\_ Flower Mart (B)\*\*
- \_\_\_\_\_ Family Spaghetti Night (A)\*\*
- \_\_\_\_\_ Roadrunner Race for Slade (A)\*\*
- \_\_\_\_\_ Sports Card Shows (A, B)\*\*
- \_\_\_\_\_ Spring Fundraiser (B)\*\*

**BAKING**

- \_\_\_\_\_ For Events (i.e. Student Bake Sales, Grandparents’ Days, etc.)  
(1 cakes, 2 doz. cupcakes or brownies = 1 hour of credit)

**\*\*Denotes that participant must be STV/STAND compliant in order to participate in this activity.**

**SPORTS PROGRAM\*\***

Positions will be handled through our Athletic Council and the Sports Commissioners. Sign-up will be available through registration. Information on service hours earned through the sports program can be found in the Parent & Student Handbook. For further information concerning positions available, contact one of the Athletic Council members listed in the Parent & Student Handbook.

Please check the sport below that you will be working with to earn service hours:

- \_\_\_\_\_ Basketball
- \_\_\_\_\_ Cheerleading
- \_\_\_\_\_ Field Hockey
- \_\_\_\_\_ GOTR/HOTR
- \_\_\_\_\_ Lacrosse
- \_\_\_\_\_ Soccer